

RESOLUTION: APPROVE CONTRACT CHANGE ORDER No. 1 WITH LOUIS DEL PRINCE & SONS, INC (CONTRACTOR) FOR THE PARKING LOT IMPROVEMENTS AND WALKING TRAIL PROJECT

WHEREAS, Louis Del Prince & Sons, Inc, contractor for the Town's Parking Lot Improvements and Walking Trail Project, has requested a Change Order that reduces Bid Item No. 3 – Additional Undercut Material from 50 CY to the 21 CY that was installed. During construction it was determined that less undercut material was required to be replaced under the parking lots that what was originally estimated on the bid.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves Change Order No. 1 for the Town's Parking Lot Improvements and Walking Trail Project, to decrease the contract with Louis Del Prince & Sons, Inc by \$1,885.00 from \$545,609.00 to \$543,724.00 and to authorize the Town Supervisor to sign Change Order No. 1.

RESOLUTION: APPROVE PAYMENT APPLICATIONS NO. 3 TO LOUIS DEL PRINCE & SONS, INC (CONTRACTOR) FOR THE PARKING LOT IMPROVEMENTS AND WALKING TRAIL PROJECT

WHEREAS, the contractor for the Parking Lot Improvements and Walking Trail Project, Louis Del Prince & Sons, Inc, has submitted progress payment application No. 3, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves payment application No. 3 to Louis Del Prince & Sons, Inc in the amount of \$33,822.00, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

RESOLUTION: APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION WITH LOUIS DEL PRINCE & SONS, INC (CONTRACTOR) FOR THE PARKING LOT IMPROVEMENTS AND WALKING TRAIL PROJECT

WHEREAS, a punch-list of items was generated which will be completed before final payment is made, and

WHEREAS, the work to which this Certificate of Substantial Completion applies, has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The date of substantial completion of the work is hereby established as August 7, 2024, subject to the provisions of the contract pertaining to substantial completion. The date of substantial completion in the Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the contract.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the Certificate of Substantial Completion for the Parking Lot Improvements and Walking Trail Project contract with Louis Del Prince & Sons, Inc, and to authorize the Town Supervisor to sign the Certificate.

RESOLUTION: APPROVE THE ADDITION OF DELINQUENT WATER BILLS AND PROPERTY MAINTENANCE

FEES TO PROPERTY TAXES

WHEREAS, in accordance with New York State Town Law, §198, the Collins Town Board has opted to enforce unpaid water bill charges and property maintenance fees, by placing a lien upon the real property for which such service was provided, and

WHEREAS, Erie County Real Property Tax Department requires that all such charges to be levied on the 2025 tax bills, be voted on by the Town Board.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves all unpaid water bill charges in the amount of \$20,984.91 plus Administration Fee of \$8,393.96 totaling \$29,378.87, along with \$3,757.00 in property maintenance fees for the property at SBL #342.05-2-13.1, be included in the 2025 tax warrant, and to authorize the Supervisor to sign the "Letter of Authorization" to Erie County.

RESOLUTION: APPROVE REGISTRATION FEES FOR 2025 TOWN RECREATION PROGRAMS

WHEREAS, the Town of Collins offers recreation programs for its residents, and

WHEREAS, the cost for providing these programs increases annually.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby adopts the following rate structure to be effective with the 2025 Winter and Summer recreation programs.

ABBREVIATED WINTER RECREATION PROGRAM:

Town of Collins Resident - \$50.00 per child

Non-Residents - \$80.00 per child

SUMMER RECREATION PROGRAM:

Town of Collins Resident - \$70.00 per child

Non-Residents- \$120.00 per child

GUEST RATE: \$5.00 per day

NO REFUNDS WITHOUT PHYSICIAN AUTHORIZED EXCUSE

RESOLUTION: APPROVE ENGINEERING SERVICES CONTRACT FOR THE TOWN OF COLLINS – NYS DEPARTMENT OF CORRECTIONS WATERLINE INTERCONNECTION PROJECT

WHEREAS, the Town of Collins desires to complete the Waterline Interconnection between the Town's Water District #1 and the Collins Correctional Facility to facilitate each entity becoming the others backup, and

WHEREAS, upon completion, the 12-inch water main from Middle Road to Collins Road along NYS Route 62 would be turned over to the Town of Collins, and

WHEREAS, the Town of Collins has asked MDA Consulting Engineers PLLC to provide a proposal for engineering services for this project.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves the engineering services agreement with MDA Consulting Engineers, PLLC to provide design, bidding, general services during

construction and construction observation services for the project at an estimated cost of \$12,000.00 and that the Town Supervisor be authorized to sign the agreement.

RESOLUTION: SET DATE FOR PUBLIC HEARING ON 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ELIGIBLE PROJECTS

Motion made by _____, seconded by _____ to set a public hearing on October 15, 2024 at 7:30 pm to discuss 2025 Community Development Block Grant eligible projects.

**NOTICE OF PUBLIC HEARING
NOTICE TO THE CITIZENS OF THE TOWN OF COLLINS**

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on **October 15, 2024 at 7:30 pm** at the Collins Town Hall, 14093 Mill Street, regarding the use of Federal Community Development funds on the Town of Collins.

The Town of Collins is eligible for a Federal Community Development Grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low- and moderate-income persons in the Town of Collins.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Collins' selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at (716) 532-4887 ext. 101 by October 10, 2024.

RESOLUTION: SET TOWN BOARD MEETING FOR TUESDAY, OCTOBER 1, 2024 FOR PRESENTATION OF THE 2025 TENTATIVE BUDGET

Motion made by _____, seconded by _____ to set a Town Board Meeting for Tuesday, October 1, 2024 for presentation of the 2025 Tentative Budget.